



Environmental Protection Agency

Call for Expression of Interest

To Provide Project Management Support to the Enhancing Climate Information System for Resilient Development in Liberia Project (CIS)



Job Title:	Gender Specialist
Division/Department	Executive
Location	Monrovia
Expected Start Date:	December 1, 2023
Duration:	3 years (renewable annually based-on performance)
Report to:	Project Coordinator

Background

The Government of Liberia through the Environmental Protection Agency in collaboration with the African Development Bank (AfDB) received funding from the Green Climate Fund (GCF) to implement the project (Enhancing Climate Information Systems for Resilient Development in Liberia) otherwise referred to as CIS Project. The objective of the project is to further strengthen Liberia's climate-related observing and monitoring capabilities, early warning and early action systems, and other environmental-related information systems. It seeks to drive a paradigm shift towards evidence-based climate-informed decision-making, planning, and response. The overarching goal of the project is to integrate green growth, environmental resilience, and adaptation into national development planning through effective climate information systems. The project will reduce exposure of Liberia's communities, livelihoods, and infrastructure to climate-induced natural hazards through a well-functioning national Multi-Hazard Impact-Based Forecasting and Early Warning System (MHIBF-EWS). A well-functioning MH-IBF-EWS means having in place trained and equipped Liberia Meteorological Service (LMS), Liberia Hydrological Service (LHS), Environment Protection Agency (EPA), the National Disaster Management Agency (NDMA) to collect weather and climate data; introduce and maintain modelling, forecast weather events and provide early warnings; scale-up evidence-based climate-informed decision-making, planning, and response actions countrywide. Having these in place will lead to transformative change in climate risk reduction and management in Liberia. This new paradigm will focus on translating meteorological and hydrological hazards into the sector- and location-specific potential impacts for the development of sectoral responses to mitigate those impacts. The project's activities will further support the design, development and implementation of strategies and actions in the country that effectively address climate change adaptation and sustainable development needs. The Environmental Protection Agency as the National Designated Authority (NDA) and focal entity for the management of the environment and natural resources in Liberia is empowered to coordinate, monitor, supervise and consult with relevant stakeholders on all activities in the protection of the environment and sustainable use of natural resources. EPA is the Executing Entity and will head a Project Implementing Unit (PIU). The PIU will coordinate the Environmental Protection Agency Call for Expression of Interest To Provide Technical Support to the Enhancing Climate Information System for Resilient Development in Liberia (CIS) implementation of the project, and will consist of three technical departments (Liberia Meteorological Service, Liberia Hydrological Service and National Disaster Management Agency), Project Coordinator and Project Staff. The role of the three technical department is to provide technical support to the PIU. The AfDB, as an Accredited Entity to the GCF will provide oversight and quality assurance support services to the CIS. The Project Implementation Unit (PIU) will assist the implementation of the Project with support from the EPA and AfDB. The PIU staff including project Coordinator, meteorology, hydrology, aviation and Monitoring and Evaluation specialists, and finance officer will be hosted at the EPA and will report to the Executive Director/CEO of the EPA and the AfDB Country Office. The Monitoring

and Evaluation specialist will provide technical support to the project on a daily basis.

Objectives

In coordination with the Project Coordinator, the Gender Specialist will provide strategic and operational leadership to design the Liberia CIS project's cross-cutting component related to gender across work streams.

The cross-cutting gender component will define a gender lens and ensure it is applied throughout to:

- ✓ Adequately identify the binding constraints to women's resilience to the selected climate risks for this project;
- ✓ Understand how climate risks can have a positive or negative effect on women's livelihood, and control over resources; and
- ✓ Identify viable ways providers, policy makers and regulators, and sector support organizations can help address these gender constraints in the face of climate risks, based on global and local evidence.

The gender component of this project will provide technical guidance to EPA and the PIU, and ultimately to relevant stakeholders, to support them in their efforts to conduct research and develop solutions that address gender constraints to climate-information services.

Duties and Responsibilities

The Gender Specialist will coordinate closely with the Project Coordinator the following activities during his or her contract period:

As part of this work the Gender Specialist will:

- Review and synthesize the current global knowledge on the intersection of gender, climate change, and how climate information are collected. The Gender Specialist will also identify and synthesize any such knowledge for the specific focus geographies and livelihoods selected by the project.
- Based on the review, conduct a gender analysis that documents actual and hypothesized differential gender-specific challenges when faced with climate risks as it relates to risks and identifies key imperatives for change.
- Contribute significantly to the design of the overarching conceptual framework for the Climate Information System project, helping ensure an appropriate gender lens is incorporated to probe and/or address gender-specific challenges and impacts.
- Document relevant lessons from stakeholders, identifying and addressing gender constraints and potential outcomes on livelihoods to then produce knowledge products (e.g., blogs, papers, decks, webinars, etc.) that will be shared with local audiences.
- Review work stream plans and deliverables across the project to ensure a gender lens has been incorporated where relevant including in learning questions, research

methodologies, and stakeholder engagement.

- Stress test and socialize the gender framework developed with key thought leaders in the climate information system and climate change community to receive feedback and incorporate provided feedback.
- Contribute significantly to the drafting of final outputs and relevant documents for the project to ensure that gender-based findings are fully incorporated into the evidence and analysis as well as the conclusions and plans for the final report.

Expected Outcomes and Deliverable

The following are expected deliverables based on the scope of work defined above:

- All relevant literature reviewed specific to gender, climate change, and climate information to be uploaded to headlines with tags and annotations.
- Concrete input to the design of the overarching conceptual framework for the Climate information system project to ensure appropriate gender lenses are incorporated throughout work streams and project activities.
- An internal concept deck that frames the gender challenges for the specific climate risks and focus geographies selected for this project.
- A report/deck that documents the differential challenges faced by women when faced with climate risks as it relates to information services and identifies key imperatives for change. This may be published as a formal output of the project.
- A written gender section to contribute to the monthly report.
- Include gender-specific stakeholders in the stakeholder mapping and market landscaping undertaken for this project.
- Specific recommendations on how to incorporate a gender lens into the activities and engagements identified for the annual report of the project.

Required Competences

Education

A master's degree in business, finance, economics, public administration, public policy, sociology, anthropology, or another relevant topic.

Experience:

- At least 8 years of experience in managing development projects focused on the intersection of gender and climate change.
- Proven track record of working directly with financial service providers and relevant market level actors, with foundational technical knowledge of these actors and retail financial services.
- Excellent writing and communications skills
- Experience working on the intersection of gender, climate change, and financial inclusion
- Have authored publications with a highly practical lens on gender aspects of climate change with linkages to financial inclusion.
- Proven track record in conducting high quality analysis of women's constraints in accessing and benefiting from climate related projects.
- Proven track record of working directly with policymakers and regulators, with foundational technical knowledge of these actors and data collection services.

Other Skills

- Excellent interpersonal communication and facilitation skills.
- Excellent leadership skills, including ability to provide strategic and technical guidance, build strong teams and mentor staff in a professional setting.
- Ability to follow deadlines, accuracy and attention to detail.
- Ability in negotiating, diplomacy and lobbying skills.
- Ability to work under minimum supervision to meet short deadlines.
- Commitment and drive to achieve challenging goals, and a problem-solving attitude.
- A team player with ability to deal with multiple teams located in multiple institutions.
- Ability to identify stakeholder needs and deliver them promptly and accurately.
- Ability to work under tight timelines.
- Demonstrated ability in project team management and collaboration.

IMPLEMENTATION ARRANGEMENTS

The Gender Specialist will be under the supervision of the Project Coordinator of the PIU.

SUBMISSION OF APPLICATIONS

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Or through email (ptdoe@epa.gov.lr), indicating Gender Specialist - CIS Closing date for applications is 4pm, November 15, 2023. Any application received after this date will not be given consideration. Only short-listed candidates whose applications correspond to the above criteria will be contacted for an interview.

