



**REPUBLIC OF LIBERIA**  
**ENVIRONMENTAL PROTECTION AGENCY**  
 4th Street Sinkor, Tubman Boulevard  
 1000 Monrovia, 10 Liberia  
 P.O. Box 4024



|                        |   |   |  |
|------------------------|---|---|--|
| <b>Title</b>           |   | Request for Proposal: Establishment of Youth Eco-brigade  |  |
| <b>Programme</b>       |   | Livelihood & Employment Creation in Liberia   |  |
| <b>Contract Type</b>   |   | Contractor services (CSOs, CBOs, CBEs, NGOs etc)  |  |
| <b>Assignment</b>      |   | Organize Youth Eco-brigade to lead the clean-up and periodic maintenance/monitoring of the beach front in identified community; and provide small business training and support for creation of small businesses to support income and livelihoods for 60 youth (gender balanced) |  |
| <b>Target Location</b> | 1 identified community in any of the target counties: Montserrado, Grand Cape Mount, Grand Bassa, Sinoe | <b>Duration of contract</b>   | 120 days between June and September 2021 |

**BACKGROUND**

Liberia is regarded as one of the biodiversity hotspots in the world, and one which contains the highest remaining portion (42%) of the Upper Guinea Forest, including plants with high endemism. The country boasts of over 2000 vascular plant species, 600 bird species, 75 reptile species, 150 mammal species, etc. The country has a coastline of 560 km, which is host to about 58% of the country's population within 9 of the 15 counties.

With the growing human population, particularly along the coast, there is an increasing wave of severe environmental degradation: pollution and sedimentation of water bodies; degradation of ecosystems such as swamps, wetlands and pollution of waterways, and biodiversity loss due to human pressure. Reports on the state of the environment identifies threats to terrestrial, coastal/marine, and freshwater ecosystems as well as the potential effects of climate change on these ecosystems. Livelihoods within various ecosystems are vulnerable to the anticipated effects of climate change.

Liberia has a population of approximately 4.6 million people, with a youthful population of about 63 percent below 25 years and 79 percent below 36 years (LISGIS, 2011). Despite this proportion of the population, levels of poverty among the youths are high. Majority of the youth have limited skills, work experience, financial resources, physical assets, and most often find themselves in poverty-affected families. Female youth are far more impacted by these conditions, which have impeded the ability of young people to be productive and economically viable.

The Government of Liberia in partnership with UNDP, through its Livelihood & Employment Programme, seeks to contribute to the reduction of poverty and inequality by supporting initiatives that engage poor and vulnerable households/population in sustainable income generation activities.



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The Eco-brigade Programme is a youth volunteer initiative that focuses on preserving the environment as well as creating start-up livelihood and income opportunities for the vulnerable youth population who are currently unemployed and economically marginalized. The successful implementation of this programme requires a strong partnership between the Ministry of Commerce & Industry, Environmental Protection Agency, Ministry of Youth and Sports, local authorities (both community leaders and city authorities) of the targeted communities for the intervention.

### **RATIONALE OF THE PROJECT**

As indicated above Liberia faces serious environmental and climate change challenges. While there are various legal frameworks and action plans to address them, implementation and enforcement have been difficult if not impossible without community buy-in and support that is critical for protecting the environment and safeguarding vulnerable communities. This program was designed to serve as an incentive for young volunteers to work for the health and safety of their communities while accessing training and resources to start-up small businesses that offers them long-term income and livelihood, committing them to the long-term protection of the environment.

### **OBJECTIVES**

The overall objective is to create livelihoods/income for community youth (male and female) while addressing environmental issues that affect them and their communities. The specific objectives are:

- Preserve environmental ecosystems
- Income and livelihood creation for youth
- Promote culture of commitment and environmental stewardship
- Promote youth leadership on environmental protection

The programme seeks to contract CSOs, CBOs, CBEs, NGOs etc with the most innovative project proposals for the establishment of the youth eco-brigade. The maximum amount available for the 4 components is US 38,000.00 as follows:

Component 1: Business Start-up grants 65%

Component 2: Environmental stewardship training 5%

Component 3: Small business management training 5%

Component 4: Toolkits and materials 10%

Component 5: Overhead & admin cost 15%

### **SCOPE OF WORK**

EPA seeks proposals from qualified organizations (CSOs, CBOs, CBEs, NGOs etc) to Organize Eco-brigade youth corps.

The firm/organization will work closely with the EPA and Programme Management Unit for guidance in the process.



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A contract will be awarded to the most technically compliant and responsive organization based on demonstrated capacity, experience, and expertise for the assignment. Duly recognized organizations are encouraged to develop and submit proposals and quote in the following format:

- Project content and problem analysis—what results will the project achieve and how does it address the problem
- Implementation strategy—how will the project undertake the activities to ensure most effective and efficient achievement of results
- Work plan—provide a clear plan of action on the timeline through a detailed work plan
- Sustainability
- Risks and mitigation strategy

### **DELIVERABLES**

- Organize Eco-brigade youth corps: Enlist 60 youth from the targeted communities through an impartial process in collaboration with community authorities, to lead volunteer clean-up, maintenance, and monitoring of the beach front.
- Provision of environmental stewardship training to the eco-brigade
- Provision of toolkit materials for the eco-brigade
- Provide business start-up training to identify opportunities for beneficiaries and link them to banking services (account and business advisory) for their businesses
- Provide grant to beneficiaries

### **SCHEDULE OF PAYMENTS**

20% payment after approval of inception report, including work plan

65% payment to grant beneficiaries

15% upon submission and approval of final report

### **IMPACT OF RESULTS**

Enhanced environmental protection and improved income and livelihood for youth

### **QUALIFICATIONS AND FUNCTIONAL REQUIREMENTS**

The firm/organization must be Liberian owned and registered, based in Liberia and have experience conducting similar work with at least 5 years of operational experience.

The qualified organizations must be Liberian owned and duly registered:

- Civil society organizations should have experience in the area of livelihood, conservation or biodiversity;
- CSO should have a presence in the counties being targeted for this intervention;
- The institutional capacity of the CSO;



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- The legitimacy and quality of the contribution and values that the CSO can provide for the attainment of development results and maximizing the development impact of a programme/project.

### **SUBMISSION OF APPLICATIONS**

Firms/organizations who meet the requirements should submit a technical proposal, including annexes which should include the following:

- I. Cover letter
- II. Proposal Document (Technical Proposal with a clear methodology detailing how the tasks will be accomplished) and proposed quantities for each of the components
- III. Project budget per related activities
- IV. Proof of legal registration or status
- V. A detailed work plan
- VI. CVs of key staff for the project

All interested candidates are to address their applications to the following:

#### **ATTENTION:**

**Rebecca E. Doo**  
**Assistant Manager, Procurement**  
**Environment Protection Agency (EPA)**  
**4th Street Sinkor**  
**1000 Monrovia, 10 Liberia**  
**P.O. Box 4024**

Application can also be received through email ([rdoo@epa.gov.lr](mailto:rdoo@epa.gov.lr)). Please indicate “**Call for Proposals for “Establishment of Youth Eco-brigade”**” in the subject line.

The closing date for submission of applications is **13:00 GMT on 23 June 2021**. Any submission received after this deadline will not be considered. Only applicants that meet the requirements as outlined in the terms of reference will be considered for evaluation.

NOTE: This information is also posted on <https://www.emansion.gov.lr/>, <https://ekmsliberia.info/>, <https://www.epa.gov.lr/>, <https://www.undp.org/> and can be found in local dailies.